

DDP # 8737

DD/A 80-2145
29 SEP 1980

STATINTL

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training & Education
Equal Employment Opportunity Officer

FROM:

Chief, Management Staff, DDA

STATINTL

SUBJECT:

October 1980 DDA MBO Conferences

1. Attachment A is the schedule for the fourth quarter 1980 MBO Management Conferences. The review period is July through September 1980. You should plan for the conferences to last approximately one hour, and to be conducted in your office areas.

2. The list of MBO objectives and "for discussion purposes only" items attached will comprise the agenda for your conference. If you would like to add any items to the "for discussion purposes only" category, please contact me. We will need your office submission at least five working days prior to your conference.

3. Each of you is again invited to attend other DDA office MBO Conferences. Please let me know by 15 October 1980 which conference(s) you want to attend and which specific MBOs you are interested in so that we can structure each conference agenda accordingly.

4. We have received and are in the process of assimilating your proposed operational objectives for FY 81. We will provide you with further information on them shortly.

5. If you have any questions regarding the conferences, schedules, agendas, or the objectives, please contact [REDACTED] or me on extension 5226.

STATINTL

Attachments:

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- A. Schedule
- B. Office MBO Summary

UNCLASSIFIED

ATTACHMENT A

15 SEP 1980

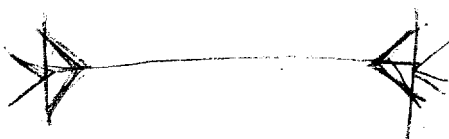
OCTOBER 1980 MBO MANAGEMENT CONFERENCES

<u>OFFICE</u>	<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u> STATINTL
OIS	20 OCTOBER (MONDAY)	10:30 A.M.	7D32 HQS
EEO	21 OCTOBER (TUESDAY)	10:30 A.M.	7D32 HQS
OL	22 OCTOBER (WEDNESDAY)	10:30 A.M.	2D08 [REDACTED]
OMS	23 OCTOBER (THURSDAY)	9:00 A.M.	1D4021 HQS
OF	24 OCTOBER (FRIDAY)	10:00 A.M.	1200 KEY
OS	27 OCTOBER (MONDAY)	11:00 A.M.	4E64 HQS
OC	29 OCTOBER (WEDNESDAY)	10:30 A.M.	2A03 [REDACTED]
→ ODP	30 OCTOBER (THURSDAY)	1:30 P.M.	2D03 HQS
OT&E	3 NOVEMBER (MONDAY)	10:30 A.M.	1025 C o C

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ATTACHMENT B



Office of Data Processing

Operational Objectives

ODP-29-80 CAMS II (H)

ODP-27-80 GIMINI (L) ---

ODP-28-80 4C (L) ---

For Discussion Purposes Only Objectives

- CRAFT Support ✓
- Status of New Standard Terminal Introduction Program (M)
- ✓ -- Overview of Intelligence Community Support
(Resources, Costs, Trends)
- Development of Agency-wide Software Engineering
Standards

Spec...

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H-11*